

Note for Robinson, Yvette

*** URGENT ***

From: Nivar, May
Date: Tue, Jan 27, 1998 12:20 PM
Subject: JSG CAF
To: DePinto, Mary
Cc: Gross, Deane; McKernan, Leslie; Robinson, Yvette

Mary,

H&W will be sending over finals of the JSG contract. Please prepare the contract approval form to reflect the following:

Management Fee: \$422,000
Operating Expenses: \$2,192,300
Total Budget: \$2,614,300

When you get the finals from Legal, attach the CAF and Bid Waiver (if you don't have a copy, check Yvette's desktop) and route. Since Yvette and Deane aren't in today, try to get Insurance, Brian and Ina if possible. Let's try to get as much done today as possible when the finals come down. Show me the CAF when you're done. Thanks.